

Work allocation amongst senior officers

Sr. No.	Name of the Officer and designation	Allocation of Section/Work	Remarks
1.	Shri Santosh Kumar Singh, Addl. Development Commissioner	<p><u>PM&E-I Section</u></p> <p>i. National Centre for Handloom Textiles (NCHT), Marketing Complex, Janpath, ii. Delhi Haat; iii. Handloom awards, iv. Allotment of stalls in various exhibitions including craft melas v. NHDP (Handloom Marketing Assistance) vi. Marketing Incentive vii. Matters relating to HEPC</p> <p><u>PM&E-II Section</u></p> <p>viii. Geographical indications ix. e-Commerce x. India Handloom Brand xi. Handloom mark</p> <p><u>New Initiatives</u></p> <p>xii. Producers' company. xiii. Handloom Craft Villages xiv. Setting up Design Resource Centers (DRCs) in WSCs xvi. Vision Document xvii. Other Miscellaneous matters not Specifically allocated to any officer.</p> <p><u>Budget and Accounts section</u></p> <p>(i) Pay & Accounts matters (ii) Budget and Plan Coordination (iii) Annual Report and Audit matters</p> <p><u>Hindi Section</u></p> <p><u>Parliament & Coordination Section</u></p> <p><u>General and R&I Section</u></p> <p><u>RTI & Grievance Cell</u></p>	<p>ADC(SKS) will assign the work to the concerned Assistant Directors to deal with the matter</p>
2.	Shri Rajiv Jain, Chief Enforcement Officer	<p><u>Enforcement Wing</u></p> <p><u>Establishment-I Section</u></p> <p>(i) Establishment & Administrative Matters. (ii) Vigilance.</p> <p><u>Establishment-II Section</u></p> <p>(i) Establishment & Administrative Matters of WSCs/IIHTs. (ii) Other matters connected with field offices/IIHTs</p>	<p>CEO(RJ) will assign the work to the concerned Assistant Directors to deal with the matter</p>
3.	Shri K.C. Shakdwipee, Deputy Development Commissioner	<p>i. Raw Material Supply Scheme</p> <p>ii. Research and Development</p> <p>iii. Handloom Census</p> <p>iv. NHDC</p> <p>v. Erstwhile RRR Package</p> <p>vi. Wool & Woolen Design</p>	<p>DDC(KCS) will assign the work to the concerned Assistant Directors to deal with the matter</p>

		Development Centre for installation of spinning plant at Solina Ram Bagh, Srinagar Weavers' Welfare Section vii. Weavers'Mudra Scheme viii. Insurance ix. NIOS/IGNOU x. Bunker Mitra Helpline xi.	
4.	Shri D L Meena, Deputy Development Commissioner	<u>i.</u> BLC & other interventions <u>ii.</u> General States Section <u>iii.</u> NER States Section <u>iv.</u> Mega Cluster Section <u>v.</u> IT(PMU portal, Coordination with NIC, e-office technical aspects)	DDC(DLM) will assign the work to the concerned Assistant Directors to deal with the matter